



Property Ownership Change Form (LIHTC projects)

NOTE: An electronic copy of this form must be submitted to IHCD's Chief Real Estate Development Officer to report ownership change of a LIHTC project. **For non-LIHTC projects, please use Compliance Form 29B instead.** If the project contains other funding from IHCD in addition to tax credits (e.g., loans, grants, or project-based rental assistance contracts) or is subject to the nonprofit material participation requirements of Section 42, ownership changes must be pre-approved by IHCD following the requirements in Part 2.2I of IHCD's *Low Income Housing Tax Credit Compliance Manual*. This form should be submitted after IHCD preapproval (if required) and completion of the disposition.

Project Name: _____ BIN: _____
Previous Owner Entity: _____
New Owner Entity: _____ New Contact Person: _____
Street Address: _____ City: _____ State: _____
Zip: _____ Phone: _____
Email: _____ TIN/EIN: _____

Building disposition by ☐ Sale ☐ Foreclosure ☐ Destruction ☐ Other (attach explanation)

Date of disposition: _____

All Ownership Interest:

(Check box to left of table if any information is new or has changed)

	Name	Role	Owner%	Address	City, State	Zip	Phone	Email
<input type="checkbox"/>	General Partner (1)							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	General Partner (2)							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Limited Partner							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							

Property Management and Compliance:

- ☐ Check box if Property Management has also changed. If so, please fill out the IHCD Property Management Change Form (Compliance Form #30).
- ☐ I acknowledge that as an Owner, I must create a username and password to submit compliance information through [IHCD Online](#) per Part 2.2(J) of the LIHTC Compliance Manual.
- ☐ I acknowledge that i will comply with all program requirements, including federal regulation and requirements outlined in IHCD's LIHTC Compliance Manual, through the entirety of the Extended Use Period.



Required Documentation

Please attach the following supporting documentation:

☐ Copy of Form 8693 (if applicable) ☐ Copy of Sale Documents ☐ Newly amended and stated partnership agreement

Check box if project is subject to the Qualified Nonprofit Organization material participation requirements of §42(h)(5)

*If yes, new ownership structure must continue to meet the requirement and must submit the following documents:

☐ Articles of Incorporation ☐ IRS documentation of tax-exempt status ☐ Not-for-profit Questionnaire (QAP Form B)

Provide Name and Signature for Former and New Ownership:

1.	_____	_____	_____
	Printed Name & Title- Former Owner	Signature	Date
2.	_____	_____	_____
	Printed Name & Title- New Owner	Signature	Date